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## **Constitution of Cocalico Community Chapel**

### **Article I- Name**

The name of this church, a Pennsylvania non-profit corporation, is *Cocalico Community Chapel*.

### **Article II Purpose**

The purpose of this organization is to make disciples of Jesus Christ, as described in Matthew 28:19-20.

### **Article III – Doctrinal Statement**

#### **Doctrine of the Bible**

The sole basis of our belief is the Bible, composed of the sixty-six books of the Old and New Testament. We believe that Scripture in its entirety originated with God, and that it was given through the instrumentality of chosen men. Scripture thus at one and the same time speaks with the authority of God and reflects the backgrounds, styles and vocabularies of the human authors. We hold that the Scriptures are infallible and inerrant in the original manuscripts, and that every book is relevant and important in revealing Scriptural truths. (2 Pet. 1:19-21; 3:15-18; Rev. 22:18-20; 2 Tim. 3:16-17)

#### **Doctrine of God**

We believe that there is one true, holy God, eternally self-existing in three persons - Father, Son and Holy Spirit - each of Whom possesses equally all attributes of deity and the characteristics of personality. In the beginning God created out of nothing the world and all the things therein, thus manifesting the glory of His power, wisdom, and goodness. By His sovereign power He continues to sustain His creation. By His providence He is operating throughout history to fulfill His redemptive purposes.

(John 10:30; Matt. 28:19; Gen. 1; Acts 5:3-4; Col. 1:17, 19)

#### **Doctrine of Jesus Christ**

Jesus Christ is the eternal second Person of the Trinity who is true God and true man, miraculously conceived and born of a virgin. He lived a life of perfect obedience to the Father and voluntarily paid for the sins of all by dying on the cross as their substitute, thus satisfying divine justice and accomplishing salvation for all whom, by grace, place their faith in Him alone. He rose from the dead in the same body, though glorified, in which He lived and died. He ascended into heaven, and sat down at the right hand of the Father, where He, the only Mediator between God and man, continually makes intercession for His own. He will come again personally, bodily, and visibly to this earth to set up His millennial kingdom. (Matt. 1:18, 23; John 1:1-3, 14; 2 Cor. 5:19-21; Heb. 7:24-25; Rev. 19 & 20; John 14:1-3; Acts 1:9-11; Luke 24: 1-8)

#### **Doctrine of the Holy Spirit**

We believe that the Holy Spirit is the third Person of the Trinity, being divinely equal with the Father and the Son. He was sent into the world to restrain the evil one and to apply to mankind the saving work of Christ. He enlightens the minds of sinners, convicts them of their sin, awakens in them recognition of their need of a Savior and regenerates them. At the point of salvation, He baptizes every believer into the body of Christ, secures them for eternity, and indwells them to become the source of assurance, strength and wisdom. He uniquely endows each believer with gifts for the building up of the body. The Holy Spirit guides believers in understanding and applying the Scripture. His power and control are made possible by faith, making it possible for the believer to lead a life of Christ-like character to bear fruit to the glory of the Father (1 John 3:5; Rom. 8:14-16; Acts 5:3-4; 1 Cor. 6:11,19; 1 Cor. 12:4-13; Eph. 3:16; Eph. 4:30; Gal. 5:22-23; John 16:7-9; 1 Cor. 3:16)

#### **Doctrine of Man**

We believe that man was created by a direct act of God in God's own image. The first man, Adam, willfully chose to disobey God; subsequently, all men in Adam are sinners by nature and by choice. Therefore, all are spiritually dead and in need of salvation. (Gen. 1:26-27; 2:7-3:19; Romans 3:23; 5:12-21; 6:23)

#### **Doctrine of Salvation**

We believe in salvation by grace through faith in Jesus Christ. We further believe that this salvation is based upon the sovereign grace of God, was purchased by Christ on the cross, and is received by man through faith, apart from any human merit, works, or ritual. We believe that salvation brings security from all condemnation and insures that one shall never perish. Salvation results in righteous living, good works, and proper social concern. (John 1:12; 3:3-7; 5:24; 10:28-29; Eph. 2:8-10; 1 Tim. 2:5)

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## **Doctrine of the Church**

We believe that the church is the spiritual body of which Christ is the Head. The true church is composed of all persons who have placed their faith in Jesus Christ. This body expresses itself in local assemblies whose members have been baptized upon a confession of faith. Scripture commands believers to assemble together to devote themselves to worship, prayer, and teaching of the Word. Scripture also commands the observance of baptism by immersion and communion as the ordinances established by Jesus Christ, fellowship, service to the body through development and use of talents and gifts, and outreach to the world. Under the guidance of Pastors, Elders, and other supportive leaders, its members work together in love and unity, intent on the one ultimate purpose of glorifying Christ. (Matt. 28:18-20; Acts 1:8; Rom. 6:3-5; Eph. 5:21; Col. 1:18; 1 Tim. 3; Heb.10:24-25)

## **Doctrine of Angels**

We believe that angels were originally created holy, but now exist as fallen and unfallen. The unfallen are spiritual beings with might and power second only to God. We believe them to be mighty but not almighty. We believe that Satan is the prince of fallen angels, and as sinful man, is subject to the wrath of God in the final judgment. Those fallen angels who fell with Satan make up the counterfeit system of rulers of darkness, to be resisted by the believer through the armor provided by God.

(Col. 1:16-17; Jude 6; 1 Pet. 1:12; Is. 14; Rev. 20:10-15; Eph. 6: 11-13; Heb. 1)

## **Doctrine of Last Things**

We believe in the personal, visible and imminent return of Christ before the millennium to remove His church from the earth. We believe in the bodily resurrection of the saved and lost, the eternal conscious existence of all men, either in heaven or hell, and in divine judgments, rewards, and punishments. (John 5:29; 1 Cor. 3:11-15; 15:51-58; 2 Cor. 5:6-10; 1 Thess. 4:13-18; 2 John)

## **Christian Conduct**

Scripture is the final authority in all matters of faith and practice. The supreme task of every believer is to glorify God in his life. The believer should live blamelessly before the world, be a faithful steward of his possessions, and seek to realize for himself the full stature of maturity in Christ. (1 Cor. 10:31; Col 1:28; 1 Tim. 6:6-9; 1 Pet. 1:14-15, Rev. 19 & 20)

## **Tongues and Other Sign Gifts**

We believe that the Scriptures teach that the Holy Spirit gave gifts to individual believers in the early church. Among these gifts was the gift of "tongues" or "dialects." Those with the gift spoke in known languages never in chanting or babbling styles, and an interpreter always made known to the body what the Spirit had said. The exercise of the gift was never to prove that the one who was speaking was saved or spiritually superior; but rather, the gift was given so that the Word of God might be proclaimed in other known languages. Tongues and other gifts of the Holy Spirit were given to confirm the spoken word until the canon of Scripture was complete and all sixty-six books had been written. With the completion of the Bible, the gifts of the Holy Spirit, which were partial and temporary, were no longer exercised. We have God's complete and final revelation in the Holy Scriptures and need no other manifestation. (1 Cor. 12:4-11, 28-31; Acts 2:4-13; Heb. 2:3-4; 1 Cor. 13:8-10)

## **Article IV – Dissolution**

The term of existence of this corporation shall be continuous without a specific term of existence. The property of the corporation is irrevocably dedicated to religious or charitable purposes, and upon the liquidation, dissolution, or abandonment of the corporation, after providing for the debts and obligations thereof, its assets will not inure to the benefit of any private person, but shall be distributed, as the existing membership directs, to exclusively religious or charitable organizations which are in keeping with the objective of the those specified in the Internal Revenue Code, section 501 (c)(3).

## **Article V- Membership**

The church is the body of Christ here on earth. It is the desire of CCC to welcome all individuals, regardless of race, nationality or past histories, to attend services and participate in the life of the church. A step of spiritual growth in the life of a Christ follower is membership. It is a step of partnering with the church leadership toward the accomplishment of the purpose of CCC as well as choosing to place oneself under leadership of CCC.

A. Description of a member:

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Members are individuals who are called to deepen their commitment to a personal relationship with Jesus Christ and are openly committed to the ministry of CCC.

B. Qualifications to become a member:

1. Personally, the individuals show their willingness to deepen their relationship to Jesus Christ by receiving Him as their personal savior.
2. We believe that, like Jesus Christ, the individual should undergo baptism by immersion as a public symbol of his/her faith.
3. Due to the maturity that is necessary for membership, the individual should be 15 years of age or older.
4. Finally the individual must demonstrate that he/she is committed to being an active participant in the ministry of CCC.

C. Membership process:

Individuals can apply to become members of CCC through the following process:

1. The first step is to show intentions by attending membership class. The class provides instruction on the vision, values, and organization of CCC and describes the steps to membership.
2. After an individual has expressed a desire to become a member, a personal interview with a pastor and/or elder will be held.
3. To better acquaint our leaders with the individual and his/her desire to become a member, the elder team will review the application and notes from the interview. The elders may ask follow-up questions. The elder team will formally declare support for the individual's membership by a recorded acceptance vote.
4. The final step to becoming a member is for the individual to sign a covenant of commitment. This document is a means to remind the individual of their commitment to Christ and to the ministry priorities of CCC.

D. Termination of Membership:

Individuals may be removed from membership in any one of the following unfortunate circumstances:

1. Death, although we may grieve the loss of our fellow members we celebrate their arrival in God's presence.
2. Voluntary termination, by request of the member. God may move the member to a different location or even to a different ministry. Although we regret losing members, we support the request.
3. As a result of not attending for one year (not including military service or extenuating circumstances). Membership is an active commitment. Members who do not attend are removed from membership for administrative purposes.
4. As a result of discipline process, consistent with Matthew 18:15-20 ending with elder team decision for removal. In a broken world, we see the effects of sin in all of our lives. If a member does not address their sin, we must ask for their leaving our portion of God's church.

E. Responsibilities:

As the body of CCC, members shall have the following responsibilities and authority:

1. Strive to actively progress in a personal relationship with God.
2. Support the ministry of CCC through devoted time and/or resource commitment in addition to weekly worship and based on personal skills and their calling.
3. Comment and vote on elder nominations.
4. Comment and vote on the selection of a lead pastor.
5. Comment on deacon nominations.
6. Comment and vote on constitutional changes.
7. Comment and vote on the annual budget.
8. Comment and vote on elder recommendations to buy, sell, lease, or transfer real estate, including assuming debt.
9. Comment and vote on other matters as established by the elder team.

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10. Comment and vote on dissolution of the ministry.
  11. Due to the maturity needed during these approval processes, only members 18 years and older may vote on matters of church business.
  12. Members are afforded the ability to become elders, deacons, or other leadership positions by expressing their desire to serve and following established processes.
  13. Members are also invited to special meetings that can be called for a variety of reasons. These may include, but are not limited to, financial matters, staffing issues, or discipline issues.
  14. If members have concerns regarding an area of ministry, and are unable to resolve that concern with the individual in charge of that ministry, the issue should be brought to the pastor overseeing that area of ministry. If the issue is still unresolved these concerns shall be addressed by the elder team (See Matthew 18:15-17).

## **Article VI – Leadership**

The Church is the body of which Jesus Christ is the head. As the Church continues to grow here on earth, we believe that Jesus calls certain individuals to serve in leadership roles. As He called the Twelve to first learn the truth and then to spread His Word throughout the earth, we believe that individuals will also be called to serve the local church, CCC. These individuals are servant leaders who must serve CCC by leading it well as Jesus leads His Church. Based on the Bible this leadership is formed as elders, pastors, and deacons. We also employ leadership roles in the various ministries of CCC.

**A. Elders:** An elder is a position in the church whose primary role is to provide spiritual direction and oversight to the entire ministry. They serve with the pastors and are required to provide biblical leadership to CCC. There are many references to elders throughout the Bible. The Bible provides direction on the role and qualifications of elders. The CCC elder team steers the ministry of CCC and is accountable to God and the members of CCC.

1. Description:

- a. An elder is a man who must have leadership experience and demonstrate spiritual maturity. He must also meet the biblical qualifications. He must demonstrate a mature Christ-like approach in dealing with his family, friends, CCC and the world. He will not be perfect since we are all sinners, but must be willing to deal with his sins in a mature way.
- b. At CCC, an elder is the term for a man that serves CCC in a non-pastoral position on the elder team. The elder team, though, does include pastors as discussed in Article VI.B.
- c. The elder team is a group of 4-6 men that are charged with providing oversight and direction to the congregation.
- d. The elder team includes the lead pastor as an ex-officio member w/ voting privileges (in addition to the 4-6 men noted above.)

2. Qualifications:

- a. An elder must be a member.
- b. All elders must meet the Biblical qualifications listed in I Timothy 3 and Titus 1.
- c. An elder must demonstrate leadership qualities and experience.
- d. An elder must give evidence of spiritual maturity.

3. Selection Process:

As the early church was being established, elders were selected. However; since the Church has grown substantially and many members are mature in their relationship with Jesus Christ, CCC relies on the membership as a whole to be part of this process. Individuals are selected to serve as elders of CCC through the following process:

- a. A fellow member is nominated by a member(s) based on his qualifications.
- b. Nominations are evaluated by elder team and the lead pastor.
- c. The elder nominee is interviewed by an elder(s) and the lead pastor.

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- d. The elder team will submit one nominee for membership feedback for each open position up to the total number of open seats.
  - e. The names of the elder nominees will be submitted to the members to provide feedback to the elders on their Biblical qualifications.
  - f. The elders will consider the feedback provided by the members on the nominee meeting the qualifications.
  - g. An elder nominee must be approved by two-thirds majority of the voting members.
  - h. Once approved by the members, the elder nominee begins his service as an elder.
  - i. If the elder nominee is asked to discontinue in the process, reasons will be provided to him.
  - j. In the event that there are less than four elders on the elder team for any reason, an immediate selection process shall be initiated and continued with urgency until the vacancies are filled. In the interim, an associate pastor shall be selected by the remaining elders to attend elder team meetings as voting members, except for staff-related issues, until additional elder(s) are selected.
4. Removal:
- Individuals may be removed from the elder team in any one of the following circumstances
- a. Voluntary termination
  - b. Involuntary termination due to unrepentant sin, change in doctrinal or philosophical direction, or willfully not fulfilling obligations of the role of elder. Removal may occur with 2/3 majority vote of remaining elders.
  - c. The end of a four-year term (one year off is required prior to serving an additional four-year term)
5. Responsibilities:
- The elder team has the following responsibilities and authority:
- a. Elders must establish and ensure the accomplishment of the vision and strategic direction of CCC to best serve the church.
  - b. Elders are responsible to ensure that members are appropriately shepherded, that the body is fed through insightful and biblical teaching, and that the mission of the church is being accomplished through effective ministries.
  - c. Elders will create policies and procedures to guide the elder team and lead pastor.
  - d. Elders will establish parameters for operations which include reviewing and approving the annual budget.
  - e. Elders will approve any reallocation of funds up to \$2,500 and allocations of budget surplus.
  - f. Elders will review financial reports and oversee the annual audit of finances.
  - g. Elders will approve and discipline members, as defined in Article V.
  - h. Elders will conduct constitutional reviews and proposed revisions; as needed, with a complete review at least every five years.
  - i. Elders will select and remove elders and pastoral staff as defined in sections A, B, and C.
  - j. Elders will select and serve as officers of the organization as defined in Section A.6.
  - k. Elders are expected to have a difference of opinion on a variety of church matters; they shall act as one body and speak with one voice once the position of the group has been determined by prayer, deliberation, and vote.
  - l. While the elders may occasionally seek advice from or choose to delegate certain aspects of their work to other individuals, they shall retain full responsibility for the performance of these duties.
  - m. The elder team has the authority to buy, sell, lease, or transfer real estate, including assuming debt, as approved by the members.
  - n. Elders serve as trustees in all legal matters.
6. Officers:
- a. Selection of Officers: Apart from their duties, individual elders do not have special status or more

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authority than any other elder. Officer duties are established to meet legal requirements and facilitate effective function of the team. Officers will be internally elected by the entire elder team.

- b. Chairman and Vice-Chairman
  - i. The chairman shall lead all member and elder team meetings and act as the president of the organization for all legal matters. An elder is not eligible to serve as chairman in his first year of service.
  - ii. The vice-chairman shall serve as chairman in his absence and succeed automatically to the chairmanship should that office be vacated.
- c. Secretary

The secretary shall be responsible for proper procedure in recording minutes of all elder team and member business meetings.
- d. Treasurer

The treasurer shall be responsible for ensuring that proper procedures are followed in the administration of all church funds.

**B. Pastors:** Pastors are men that are called to serve the local church as a vocation. Pastors are to be men of spiritual maturity tasked with overseeing, managing the ministry and shepherding the flock. Pastors are elders as discussed in Article VI.A.1. As CCC continues to grow, pastors are needed to focus on specific responsibilities based on their gifts, skills and passions. This includes a dedicated lead pastor as well as associate pastors who will be able to focus on the specific needs of CCC.

- 1. Lead Pastor: All organizations need a leader. This is explained in many passages of the Bible but notably in such men as Moses, David and other Old Testament leaders. It is also prevalent in the New Testament with Paul leading other gifted men in forming the early church.
  - a. Description:

Man charged with carrying out the vision and mission of the church through the pastors, deacons, and other volunteers. He leads the church as its chief servant.
  - b. Qualifications:
    - i. The lead pastor must meet the same qualifications as the elders as listed in I Timothy 3 and Titus 1.
    - ii. The lead pastor must be skilled in leading and in teaching the Bible.
    - iii. The lead pastor must have a four-year degree.
    - iv. The lead pastor must be ordained for ministry by an evangelical church.
    - v. Although not a requirement, CCC prefers the lead pastor to be seminary trained.
  - c. Selection Process:

The lead pastor shall be selected through the following process:

    - i. When the need for a lead pastor arises, the elder team will pray about the direction of CCC. This is the first step in such a serious change within CCC. God's direction must be understood.
    - ii. The elder team will form a selection committee consisting of at least one elder, one current associate pastor, and others as appointed by the elder team. The committee should best be able to conduct the screening and interview process without significant delay.
    - iii. The selection committee will interview and select the best qualified candidate and submit them to the elder team.
    - iv. The elder team will review the recommendation and either recommends the candidate to the members or have the selection committee re-evaluate the candidates.
    - v. Once recommended by the elder team, the candidate must be approved by three-fourths majority of the voting members.

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- d. Removal: The removal or resignation of a lead pastor at CCC is a serious matter. Under these circumstances, CCC leadership must balance employee law, wisdom, and discernment during these difficult transitions. The removal of the lead pastor may occur in the following situation:
    - i. Lead pastor submits his resignation to the elder team with 30 days' notice.
    - ii. The elder team, with due process and in accordance with Biblical foundations, terminates the lead pastor for unresolved sin, change in philosophy/doctrine or poor performance. Termination will be the result of an intentional process by the elder team to bring resolution.
  
  - e. Responsibilities:

The lead pastor has the following responsibilities and authority:

    - i. The lead pastor provides leadership to the entire congregation by his leadership with the associate pastors, as a member of the elder team, by his works with the deacons, his influence on ministry leaders, and his shepherding of the congregation.
    - ii. The lead pastor is responsible in overseeing the spiritual health, direction, and ministry of CCC.
    - iii. The lead pastor serves as the primary teacher during weekend worship services.
    - iv. The lead pastor oversees the hiring/ firing of all other staff.
    - v. The lead pastor acts as a voting member of elder team except where his (or a member of his family's) benefits are concerned.
    - vi. The lead pastor will also provide oversight of specific ministry areas on an as needed basis.

## 2. Associate Pastors

### a. Description:

All leaders need gifted men to assist them. This is often found in the Bible, specifically if one examines the roles of the great leaders. We see Aaron assisting Moses. We also see how Paul mentors Timothy. As such, CCC needs dedicated men who are called to a vocational ministry to assist in leading CCC.

### b. Qualifications:

- i. Associate pastors must meet the requirements listed in I Timothy 3 and Titus 1.
- ii. Associate pastors must be skilled in leading and managing from a Biblical perspective and teaching the Word in designated ministry settings.
- iii. An associate pastor must have a four-year degree or appropriate experience as deemed by the lead pastor and elder team.

### c. Selection Process:

The associate pastors shall be selected through the following process:

- i. When the need for an associate pastor arises, the elder team will pray about the direction of CCC. This is the first step in such a serious change within CCC. God's direction must be understood.
- ii. The lead pastor and one elder will begin the screening and interview process, and recommend a candidate to the elder team for consideration.
- iii. The elder team will review the recommendation and either recommends the candidate to the members or has the lead pastor and one elder re-evaluate the candidates.
- iv. Once recommended by the elder team, the candidate will be presented for interaction with the members for their input to the lead pastor.
- v. Based upon input from the members, the lead pastor will make a final determination on the candidate.

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vi. Once selected the candidate is confirmed by the elder team based on all input received.

d. Removal:

The removal or resignation of an associate pastor at CCC is a serious matter. Under these circumstances, CCC leadership must balance employee law and wise discernment during these difficult transitions. If the need to remove an associate pastor occurs, he may be removed in any one of the following circumstances.

- i. An associate pastor submits his resignation to the lead pastor or elder team with 30 days' notice.
- ii. The elder team, with due process and in accordance with Biblical foundations, terminates the pastor for unresolved sin, change in philosophy/doctrine or poor performance. Termination will be the result of an intentional process by the elder team to bring resolution.

e. Responsibilities:

An associate pastor has the following responsibilities and authority:

- i. Oversight of specific ministry areas, as assigned by the lead pastor based on the gifts, skills, and experience of the associate pastor.
- ii. Assist in planning and executing the overall ministry of CCC.
- iii. Makes decisions regarding operation of assigned ministry areas within guidelines and budget.
- iv. Provide input to the elder team on ministry direction and major decisions on an as needed basis as requested by the elder team/lead pastor.

**C. Deacons.** When the church was being launched in the 1<sup>st</sup> century, another role emerged. The Apostles could not provide care for everyone. A prototype of the “deacon role” emerged to meet the needs of physical care for the Grecian widows. As the churches continued to grow in size, the deacon role grew as well. In our studies of this role, the deacon is a man who best applies the resources of the church to allow the pastors to accomplish their duties. In the Bible, deacons are chosen by the leadership based upon the Biblical qualifications and having the skills to meet the needs in the local church.

1. Description:

A deacon is a man charged by the CCC leadership with providing support in specific areas of pastoral care, facilities, operations, or other areas as deemed necessary by the pastors.

2. Qualifications:

- a. A deacon must be a member.
- b. A deacon must meet the qualifications listed in I Timothy 3:8-13.
- c. A deacon should demonstrate leadership and management skills.
- d. A deacon must be skilled in the assigned ministry area.

3. Selection Process:

The deacons shall be selected through the following process:

- a. A pastor will select a man to serve as a deacon in a specific role in which he is skilled (finance, building maintenance, pastoral care, etc.).
- b. The deacon nominee will be given a time period to consider accepting the position.
- c. The names of the deacon nominees will be submitted to the members to provide feedback to the pastors on their Biblical qualifications.
- d. The pastor will consider the feedback provided by the members on the nominee meeting the qualifications and evaluate the nominee's qualifications for the role.
- e. Once approved by the pastor, the deacon nominee begins his service as a deacon.



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- f. If the deacon nominee is asked to discontinue in the process, reasons will be provided to him.
  - 4. Removal:  
A deacon may be removed in one of the following circumstances:
    - a. Voluntarily stepping down from service.
    - b. Removal by the pastor in charge of that ministry area with approval of the lead pastor.
  - 5. Responsibilities:  
A deacon shall manage the assigned ministry area within the guidelines and budget as established by the pastor in charge of that ministry area.

**D. Program and Support Staff:** The support staff consists of men and women, who assist the leadership team in administrative and operational ministry.

- 1. The pastors may hire support staff to provide administrative and/or program support.
- 2. The creation of program and support staff positions must be approved by the elder team and supported by approved budget allocation.
- 3. Qualifications of program and support staff shall be determined by the pastor providing oversight based on the duties of the position.
- 4. Program and support staff may be dismissed by pastor overseeing that position with just cause and confirmation by lead pastor.

## **Article VII – Organizational Matters**

### **A. Meetings**

- 1. An annual meeting shall be held to review the ministry year and to present future direction.
- 2. The elder team shall call a meeting of the membership as needed.
- 3. At least ten days written notice or an announcement at the worship services on two consecutive weekends shall be required for any meeting.
- 4. Only business indicated in the notice shall be transacted during a business meeting.
- 5. If after following the process described in Section V.E.14 there is still an unresolved concern among members, upon receiving a written petition signed by at least 20% of the voting membership with a specific statement of the intended agenda, the elder team must call a meeting.

### **B. Voting Guidelines**

- 1. Members will vote on the budget, elder, deacon nominations and other issues as determined by the elder team.
- 2. Voting will be held over a 48 hour window through paper and online ballots.
- 3. Membership votes shall require a quorum of 25% of the total voting membership.
- 4. All church business shall require a two-thirds majority vote for approval unless otherwise stated in the constitution.
- 5. Members must be 18 years of age to vote.

### **C. Constitution Revisions**

- 1. This constitution can be revised by the members provided it is presented in final written form at least four weeks before being acted upon by the membership at large.
- 2. A two-thirds majority of the members present and voting shall be required to revise the constitution.
- 3. If adopted, the revision becomes effective immediately, but not retroactively.
- 4. The constitution shall be completely reviewed by the elder team at intervals of no more than five years.